

**FOI DOF/2024-0165**

**Request**

I would like to make the following FOI request. I initially made it to NIHE directly but they advised the information is held by IT Assist and to contact yourselves. My FOI request is:

How far back (ie: how many months or years) if needed can sent and deleted emails from NIHE staff be recovered from servers if needed?

**Response**

In line with NICS Policy, on deletion of emails a backup system is in place for 3 months and then the information is disposed of in accordance with the DoF Retention & Disposal Schedule.